

# AGENDA

**Meeting:** PEWSEY AREA BOARD  
**Place:** Bouverie Hall, North St, Pewsey SN9 5EQ  
**Date:** Monday 6 July 2015  
**Time:** 7.00 pm

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Including the Parishes of Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton and Connock, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot, Huish and Oare, Woodborough, Wootton Rivers

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

|                |                  |
|----------------|------------------|
| Jerry Kunkler  | Pewsey           |
| Paul Oatway    | Pewsey Vale      |
| Stuart Wheeler | Burbage + Bedwys |

## **RECORDING AND BROADCASTING NOTIFICATION**

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

***Map enclosed at page 1***

| <b>Items to be considered</b> |  | <b>Time</b>    |
|-------------------------------|--|----------------|
| 1                             | <p><b>Election of Chairman</b></p> <p>To elect a Chairman of the Pewsey Area Board for the forthcoming year.</p>   | <b>10 mins</b> |
| 2                             | <p><b>Election of Vice Chairman</b></p> <p>To elect a Vice Chairman of the Pewsey Area Board for the forthcoming year.</p>   |                |
| 3                             | <p><b>Welcome and Introductions</b></p>  |                |
| 4                             | <p><b>Appointment to Outside Bodies and Working Groups</b></p> <ul style="list-style-type: none"> <li>• To appoint members to Working Groups, Task Groups and Outside Bodies of the Area Board.</li> <li>• To appoint the following Councillor representatives to Outside Bodies.</li> </ul> |                |
| 5                             | <p><b>Apologies for Absence</b></p>  |                |
| 6                             | <p><b>Minutes</b> (<i>Pages 7 - 14</i>)</p> <p>To confirm the minutes of the meeting held on Monday 11 May 2015.</p>   |                |
| 7                             | <p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>  |                |
| 8                             | <p><b>Chairman's Announcements</b> (<i>Pages 15 - 16</i>)</p> <ul style="list-style-type: none"> <li>• Leader Funding - Grants for rural organisations and businesses.</li> </ul>  |                |
| 9                             | <p><b>Partner Updates</b> (<i>Pages 17 - 34</i>)</p> <p>To receive any updates from partner organisations:</p>   |                |

- Wiltshire Police
- Wiltshire Fire and Rescue Service
- Wiltshire Clinical Commissioning Group (CCG)
- Health Watch Wiltshire
- Pewsey Community Area Partnership
- Parish Councils
- Pewsey Area Campus Team
- Army Rebasing

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|----|--|---------|
| 10 | <p><b>Introduction of the Pewsey Community Engagement Manager</b></p> <p>An introduction to the new Pewsey Community Engagement Manager and their role.</p>                  | 5 mins  |
| 11 | <p><b>Pewsey Campus - update</b></p> <p>Cllr John Thomson - Cabinet Member for Communities, Campuses, Area Boards and Broadband.</p>   | 20 mins |
| 12 | <p><b>Local Youth Network and Magna Carta Celebrations - updates</b><br/><i>(Pages 35 - 52)</i></p> <p>Karen Brown – Community Youth Officer.</p>                            | 15 mins |
| 13 | <p><b>Community Area Transport Group - update</b></p> <p>Cllr Paul Oatway.</p>   | 5 mins  |
| 14 | <p><b>Community Area Grants</b> <i>(Pages 53 - 58)</i></p> <p>To determine any applications for Community Area Grants.</p>   | 15 mins |
| 15 | <p><b>Urgent Business</b></p> <p>Time permitting, the Chairman will invite questions and comments on issues not covered elsewhere in the agenda.</p>                         | 5 mins  |
| 16 | <p><b>Future Meeting Dates and Close</b></p> <p>The next meeting of the Pewsey Area Board is scheduled for Monday 14 September 2015, 7pm at the Woodborough Social Club.</p> |         |



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# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Coronation Hall, East Grafton SN8 3DB  
**Date:** 11 May 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 8.50 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman), Cllr Paul Oatway and Cllr Stuart Wheeler (Vice Chairman)

### **Wiltshire Council Officers**

Richard Rogers – Community Area Manager  
Karen Brown – Community Youth Officer  
Kevin Fielding - Corporate Support Officer

### **Parish Councils**

Alton Parish Council – Stephen Hepworth  
Burbage Parish Council – Steve Collins  
Easton Royal Parish Council – Margaret Holden  
Grafton Parish Council – H Whitcher  
Pewsey Parish Council – Peter Deck & Alex Carder  
Rushall Parish Council – John Rogers & Colin Gale  
Shalbourne Parish Council – Mike Lockhart  
Wilcot & Huish (with Oare) Parish Council – Dawn Wilson  
Woodborough Parish Council – John Brewin

### **Partners**

Wiltshire Police – Inspector Matt Armstrong  
Pewsey Community Area Partnership (PCAP) – Susie Brew  
Healthwatch Wiltshire – Paul Lefever

**Total in attendance: 35**

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u>  |
|------------------------|--|
| 1                      | <p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers.</p>   |
| 2                      | <p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Ian Gibbons – Wiltshire Council, Mike Franklin – Wiltshire Fire &amp; Rescue Service, Terry Eyles – Pewsey Parish Council.</p>   |
| 3                      | <p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Monday 16 March 2015 were agreed as a correct record and signed by the Chairman.</b></li> </ul>   |
| 4                      | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>  |
| 5                      | <p><u>Chairman's Announcements</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• School Organisation Plan.</li> <li>• The Big Pledge – 2015.</li> </ul>   |
| 6                      | <p><u>Services to the Elderly</u></p> <p>Andrew Osborn - Persn Carers Personalisation and Carers Support, Wiltshire Council gave a presentation which outlined the services needed by the elderly in each Community Area and to consider nominating an Older Persons Champion and a Carers Champion.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Significant changes in the way people were supported to be independent</li> </ul> |



- Care Act implemented April 2015
- CCG currently tendering Community Health Services
- That Wiltshire Council wanted to talk with area boards and people in the community about how best to support people.

#### Market Position Statements

- The purpose of this statement was to inform each Community Area Board of current service provision and uptake of community services, support and accommodation; and to inform the council's commissioning intentions to develop and support services that reflect the aspirations and wishes of older people living in Wiltshire.

#### Older Peoples and Carers Champions

- A way to engage with communities.
- Voluntary roles but with admin support.
- Act as link between the Council and communities on older peoples and carers issues.
- Regular meetings with champions to exchange information, influence service developments, feedback issues.
- Further discussions to finalise the details with communities.

Questions from the floor included:

Which voluntary sectors are Wiltshire Council working with?

*a. Healthwatch Wiltshire, Carers Support, CAB, Mind and the Alzheimers Society.*

What funding streams are available?

*a. The Better Care Fund and some Area Board grant funding.*

It was agreed that information re the Older Peoples and Carers Champions would be circulated to the Parish Councils.

The Chairman thanked Andrew Osborn for his presentation.

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|---|---|
| 7 | <p><u>Wiltshire Online - Broadband Rollout</u></p> <p>Sarah Cosentino and Marie Nash – Wiltshire Council gave an update on the Broadband rollout throughout the Pewsey community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• £30.9m Partnership between Wiltshire Council, BDUK and BT to deploy a Next Generation Access infrastructure and transform broadband services.</li> <li>• Deploying fibre broadband to the intervention area within the county.</li> <li>• Delivering Fibre to the Cabinet (FTTC) and latest technology developments.</li> <li>• Deployment in phases based on exchanges throughout the county with fibre delivery complete by Spring 2016.</li> </ul> <p>Questions and points raised included:</p> <ul style="list-style-type: none"> <li>• There appears to be gaps in the coverage?<br/><i>a. The projects expects to have 91% coverage of Wiltshire at its completion, it is a difficult and complex program.</i></li> <li>• Are British Telecom paid just to put cables in the ground?<br/><i>a. No, the number of people that are covered by project.</i></li> <li>• Would most people in Burbage have super fast broadband?<br/><i>a. Yes, work is expected to be completed by the end of Summer 2015.</i></li> <li>• There were concerns that that some communities would not get the service that they were hoping for, and that BT didn't appear to understand the issues that rural communities faced.</li> </ul> <p>The Chairman thanked Sarah Cosentino and Marie Nash for their update.</p> |
| 8 | <p><u>Pewsey Local Youth Network (LYN) - update</u></p> <p>Karen Brown – Community Youth Officer (CYO).</p> <p>i. The proposed membership of the Management Group was agreed, it was noted that Curly Haskell would take the place of Simon Shaw as the Pewsey Parish Council/Pewsey Youth Council representative.</p> <p>ii. Update</p> <ul style="list-style-type: none"> <li>• That the CYO had been working with Grafton young people, a further</li> </ul>   |

|    |   |
|----|---|
|    | <p>meeting was planned during June 15.</p> <ul style="list-style-type: none"> <li>• That the CYO was looking for young people to volunteer at Pewsey Library, helping users with simple IT issues.</li> <li>• The CYO thanked Alex Potter for his help with youth related community work and wished him well at University.</li> <li>• Magna Carta – the CYO was looking for young people to take part in the pageant.</li> </ul> <p>The Chairman thanked Karen Brown for her update.</p>                                       |
| 9  | <p><u>Community Area Transport Group (CATG) - update</u></p> <p>Cllr Jerry Kunkler advised that:</p> <ul style="list-style-type: none"> <li>• A date for the next CATG meeting was still to be decided.</li> <li>• Concerns had been raised that the CATG weren't meeting and that time frames for work would slip as a result.</li> <li>• A345 Closure – Cllr Oatway would be meeting with Wiltshire Council Highways officers to discuss.</li> </ul>  |
| 10 | <p><u>Partner Updates</u></p> <p>The following Partner updates were given:</p> <p>Wiltshire Police – Inspector Matt Armstrong<br/>The written report was noted.</p> <p>Wiltshire Fire &amp; Rescue Service<br/>The written report was noted.</p> <p>Health Watch Wiltshire – Paul Lefever<br/>The written report was noted.</p> <p>Pewsey Community Area Partnership (PCAP) – Susie Brew</p> <ul style="list-style-type: none"> <li>• Currently implementing Spice Time Credits, Working with Pewsey Primary School.</li> </ul> |

- Bus Consultation – now slightly on hold.
- Tourism Partnership – holding a workshop at the end of May 15, with launch planned for June 15.
- PCAP were holding its first Care Café on Wednesday 3 June 15 with lots of interest already shown.

#### Parish Councils

##### Alton Barnes Parish Council

- That a letter signed by 10 parish councils had been sent to Carlton Brand – Corporate Director, Wiltshire. The letter urged Wiltshire Council not to grant further funding to the Great Stones Way Project. Cllr Paul Oatway advised that had also spoken to Carlton Brand about the letter and the background to it.

##### North Newton Parish Council

The written report was noted.

##### Rushall Parish Council

The written report was noted.

##### Pewsey Area Campus Team – Curly Haskell

Points made included:

- The Tendering process had now been put on hold whilst the COB discusses the approved campus budget, it was hoped that this could be resolved quickly and the campus built within budget.
- That the Pewsey Leisure Centre will now remain open whilst the campus build was delayed.

##### Army Rebasing

The written report was noted.

The Chairman thanked everybody for their updates.

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| 11 | <p><u>Grant Funding</u></p> <p>To ask Councillors to consider two applications seeking 20014/15 Community Area Grant Funding:</p> <p><b>Decision</b><br/> <b>Pewsey Vale Bowls Club awarded £936 towards kitchen repairs.</b></p> <p><b>Reason</b><br/> <i>This application meets the grants criteria and has been classified as a capital project.</i></p> <p><b>Decision</b><br/> <b>Pewsey Childrens Carnival Club awarded £500 for a new Barbecue.</b></p> <p><b>Reason</b><br/> <i>This application meets the grants criteria and has been classified as a capital project.</i></p> <p>To ask Councillors to consider one member initiative:</p> <p><b>Decision</b><br/> <b>Rights of Way Improvements in Easton Royal awarded £600.</b></p> <p>To ask Councillors to consider one Youth Funding application:</p> <p><b>Decision</b><br/> <b>Pewsey Youth Group Summer Programme 2015 awarded £1,411.00.</b></p> <p>The Area Board noted that the Community Area Manager had been authorised to approve the allocation of £1,000 from Area Board's 11-19 youth revenue budget (not the LYN youth review fund) to support the Magna Carta 800 celebrations in Pewsey and in Salisbury on 15 June 2015.</p> |
| 12 | <p><u>Urgent Business</u></p> <p>There was none.</p>   |
| 13 | <p><u>Future Meeting Dates and Close</u></p> <p>Future meeting dates:</p> <ul style="list-style-type: none"> <li>• Monday 6 July – Bouverie Hall, North Street, Pewsey.</li> </ul>   |

- |  |  |
|--|--|
|  | <ul style="list-style-type: none"><li>• Monday 14 September – Woodborough Social Club, Smithy Lane, Woodborough.</li></ul> |
|--|--|

The Chairman thanked everyone for attending.

## Chairman's Announcements

|                                 |  |
|---------------------------------|--|
| <b>Subject:</b>                 | <b>Grants for rural organisations and businesses</b> |
| <b>Officer Contact Details:</b> | <b>See links below</b>                               |
| <b>Weblink:</b>                 | <b>See links below</b>                               |

### Summary of announcement:

Agricultural businesses and organisations across Wiltshire are being encouraged to apply for European grants designed to boost rural employment.

The Leader scheme is one element of the Rural Development Programme for England, funded by the EU and DEFRA. This tranche of grants runs for five years, until March 2021.

Grants will be available to support the local rural economy, in the following areas of activity: farming, micro and small enterprise employing fewer than 50 people (including farm diversification), rural tourism/the visitor economy, forestry, rural services, and culture and heritage.

The application process is being administered by; Local Action Groups each with a board of volunteers assessing applications to make sure the money goes to those projects likely to create the most new rural jobs for the county. Most grants will be between £2,500 and £50,000.

Six Local Action Groups (LAG) covering Wiltshire have been awarded funding under the new programme (2015 to 2021). North Wessex Downs based on the Area of Outstanding Natural Beauty (AONB), New Forest based on the national park, Heart of Wessex along the A303 in Wiltshire and Somerset, Plain Action centred on Salisbury Plain, Vale Action along the A350 corridor and Cotswold, based on that AONB.

For information about applying for a grant contact the programme manager for your local action group:

North Wessex: Dawn Hamblin, email [nwdleaderprogramme@wiltshire.gov.uk](mailto:nwdleaderprogramme@wiltshire.gov.uk) call 01488 680458 or visit: [www.northwessexleader.org.uk](http://www.northwessexleader.org.uk)

New Forest: Sally Igra, email [Sally.Igra@NFDC.gov.uk](mailto:Sally.Igra@NFDC.gov.uk) call 02380 285368 or visit [www.newforestleader.org.uk/8573](http://www.newforestleader.org.uk/8573)

Heart Of Wessex: Sarah Dyke-Bracher, email [sarah@heartofwessex.co.uk](mailto:sarah@heartofwessex.co.uk) call 07826 907361 or visit [www.heartofwessex.co.uk](http://www.heartofwessex.co.uk)

Plain Action: Alan Truscott, email [atruscott@communityfirst.org.uk](mailto:atruscott@communityfirst.org.uk) call 01380 732814 or visit [www.plainaction.org.uk](http://www.plainaction.org.uk)

Vale Action: Alan Truscott, email [atruscott@communityfirst.org.uk](mailto:atruscott@communityfirst.org.uk) call 01380 732814 or visit [www.valeaction.org.uk](http://www.valeaction.org.uk)

Cotswold: James Lloyd, email [James.Lloyd@cotswoldaonb.org.uk](mailto:James.Lloyd@cotswoldaonb.org.uk) call 01451 862000 or visit [www.cotswoldaonb.org.uk/leader](http://www.cotswoldaonb.org.uk/leader)

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## Pewsey Community Area Board

July 2015



### 1. Neighbourhood Policing

**Team Sgt:** Clare Wallace

#### **Pewsey West Team**

Beat Manager – PC Richard Barratt  
PCSO –

#### **Pewsey East Team**

Beat Manager – PC Teresa Herbert  
PCSO – Jonathan Mills

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

### 4. Performance and Other Local Issues

- Beauty spot thefts are starting up again now that the summer is approaching. We have been working to educate locals and visitors to the area not to leave any valuables in their vehicles, including placing items in the boot. Unfortunately people are still leaving handbags and rucksacks under clothing or moving items to the boot space and several vehicles have been broken into recently. We are working on an education campaign that any valuables are not secure left in any area of the vehicle and items will be stolen from the boot as well as the main body of your car.
- We are still suffering from non dwelling burglaries throughout Wiltshire and continuing to have breaks to outbuildings and sheds, though it has fallen from last month. We have spent time highlighting this priority to offer help and guidance on security and please contact us should you need any assistance.
- On 28<sup>th</sup> May a major operation was run, where seven men, believed to be members of a gang, which is accused of stealing money and damaging property of up to £1 million, were arrested by police in early morning raids on properties across two counties.

3 people were charged with multiple offences, including 19 burglaries in the Pewsey area. The 4 other people arrested have been released on bail while further enquiries take place. The 3 males charged were remanded in custody.

Full details of this operation can be found at <http://www.wiltshire.police.uk/news/1559-arrests-made-after-raids-across-wiltshire-and-gloucestershire-today> and <http://www.wiltshire.police.uk/news/1562-three-people-charged-following-raids-in-wiltshire-and-gloucestershire>

- During the last few weeks we have received multiple complaints of vehicles in the Pewsey area and surrounding villages, acting suspiciously and stealing items from people's gardens. Two separate vehicles were located over a period of days and 6 males from the Birmingham area were arrested. Some charges have already been made, whilst enquiries continue in relation to other complaints.
- A male has been identified through DNA as being responsible for breaking into a vehicle at the start of May in The Crescent, Pewsey and is currently being dealt with by PC Barratt. .
- A serious assault took place on two people in the early hours of Sunday 14th June at Honeystreet, Pewsey. A 66 year old man has been arrested and is currently on bail while further enquiries continue with Melksham CID.
- A male was assaulted at an address in Great Bedwyn during the afternoon of Sunday 14<sup>th</sup> June and a 20 year old female has been arrested. Enquiries are continuing in relation to this matter.
- At the beginning of June a local male was arrested after an allegation of criminal damage was made, in relation to a vehicle in Goddard Road.
- At the start of 2015 a report was made of hare coursing and criminal damage being committed at a farm in Chirton. PC Herbert investigated this incident and identified the vehicle and driver, carrying out extensive enquiries. This hard work resulted in the driver being convicted at court at the end of May and being ordered to pay compensation for the offences committed.
- On 26<sup>th</sup> May a 25 year old male was located in Wilcot in possession of cannabis and amphetamines. He was cautioned for these offences.
- Last week a collision occurred at Wilcot, where two teenagers were struck by a vehicle. The female driver of the vehicle was arrested after failing to provide a specimen of breath when requested. She is currently on bail pending further enquiries.
- Our current priorities for both East and West sectors will be on burglaries and speeding. We would like to increase our work with community speedwatch teams and will be looking to do this over the summer months.
- We are continuing to use social media and community messaging and are receiving good feedback from the community. We would like more residents and businesses to sign up to community messaging at <https://www.wiltsmessaging.co.uk/>

Comparative figures for the rolling 12 month period

| EC Pewsey NPT               | Crime                 |                       |               |          |
|-----------------------------|-----------------------|-----------------------|---------------|----------|
|                             | 12 Months to May 2014 | 12 Months to May 2015 | Volume Change | % Change |
| Victim Based Crime          | 447                   | 400                   | -47           | -10.5%   |
| Domestic Burglary           | 22                    | 11                    | -11           | -50.0%   |
| Non Domestic Burglary       | 88                    | 80                    | -8            | -9.1%    |
| Vehicle Crime               | 79                    | 76                    | -3            | -3.8%    |
| Criminal Damage & Arson     | 83                    | 72                    | -11           | -13.3%   |
| Violence Against The Person | 60                    | 63                    | +3            | +5.0%    |
| ASB Incidents               | 221                   | 198                   | -23           | -10.4%   |

**Matthew Armstrong**  
Sector Inspector, Pewsey

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**Superintendent Marion Deegan**  
**Head of Crime Prevention**  
**Police Headquarters**  
London Road  
DEVIZES  
Wiltshire SN10 2DN  
Telephone: 101  
Direct dial: (PA): 01380 731482

**Date: 3 June 2015**

**Your ref:**

**Our ref: JAG/MD**

**Reply contact name is:** Inspector Martin Schorah

Dear Colleague

I am writing to you, as the current Head of Crime Prevention for Wiltshire Police, a role recently established to co-ordinate strategic efforts to reduce crime and antisocial behaviour (ASB) in Wiltshire and Swindon.

As well as focusing on 'hot spot' locations, working with victims and targeting our most prolific offenders we are being creative in the way we look to the wider community, in our efforts to reduce the demand on public services. In conjunction with the Police and Crime Commissioners office, we have recruited key staff to drive forward our vision to provide a cohort of community volunteers and to increase the number of Special Constables across our force area.

The PCC has defined the longer term aim of recruiting 300 Special Constables to each deliver a minimum of 16 hours of policing per month. He has also given an ambitious figure of 1% of the eligible community to come and volunteer for Wiltshire Police and serve the wider community in a number of roles.

As part of our commitment, in the summer of 2014, Sergeant Joe Saunders was appointed to oversee the 50 recommendations made in a detailed report following a review of the Special Constabulary. One of those key report recommendations was the need to provide a full time, paid Special Constabulary Coordinator to oversee recruitment, training, deployment and retention of our Special Constables. In September 2014 we appointed Sarah Pickles to this role, working now from our People Services Centre at Police Headquarters. Currently, we have 160 'active' Special Constables, with a new intake having undergone training in January 2015 and two further intakes scheduled for May and September 2015. We are currently reviewing our attraction, recruitment and retention strategies to ensure realisation of the audacious goal set.

We currently have over 40 volunteers working in a number of roles across the force area but historically this has been relatively 'ad hoc' with issues over 'ownership' and deployment as well as minimal training and a lack of corporacy. In June 2014, we recruited Scott Bateman MBE (who previously volunteered with The London Ambulance Service) as our strategic lead on volunteers. Scott has linked in with the national leads for 'Citizens in Policing' and provides a wealth of ideas as well as having a great talent in securing partnership buy-in for some of our proposed roles.

In November 2014 we secured a new, paid post of Volunteers' Coordinator; this is a position taken by Sarah Holden who is also based within People Services at Police Headquarters. Sarah is responsible for co-ordinating the job descriptions, recruitment, health & safety, training, vetting and deployment of volunteers. In addition to the existing roles we hope to publically 'launch' two new roles in June 2015, one as volunteer drivers to move staff/equipment around our area; the other as a Community Support volunteers in our rural areas.

Having recently written a Wiltshire Police Volunteer strategy and in order to identify and maximise efficiencies across organisations we have actively engaged with Wiltshire Council, Swindon Borough Council and the Wiltshire Fire and Rescue Service. The group intends to formalise its existence with some terms of reference later this month.

I hope this letter has been enlightening and has demonstrated our commitment to volunteering and to increase the number of Special Constables serving the public of Swindon and Wiltshire. Sitting behind this, we continue to engage with and support the work of Neighbourhood Watch, Farm Watch, Horse Watch and other local community schemes.

As of the 1<sup>st</sup> June 2015, I will be taking on another role in the Force and Superintendent Andrew Carr will be taking on the role of Head of Crime Prevention. Therefore, if you require any further information please do not hesitate to contact Superintendent Carr or Inspector Martin Schorah.

Yours sincerely,



Superintendent Marion Deegan  
Head of Crime Prevention



## Briefing for the Amesbury; Devizes; Pewsey and Tidworth Community Area Boards - June 2015

### New Legislation – Private Landlords

Wilts FRS have commenced a new project involving private landlords. New laws will require the fitting of smoke alarms on every level in the rental property. If there is a solid fuel appliance in the property then a CO alarm must also be fitted.

This new legislation comes into place on the 1<sup>st</sup> of October 2015 and the Government has provided funding to every Fire & Rescue Service to enable restricted numbers of smoke and CO alarms to be issued on a 'first come' basis free to Private landlords who meet the requirements. The alarms can be collected from Swindon; Trowbridge and Salisbury Fire Stations. Landlords will need to complete the form on our website where other information regarding collection can be found at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk). The forms need to be completed prior to collecting the alarms.

### Wiltshire FRS and Dorset FRS - Combination News

This month will see another significant step on the road to combination, with the first full meeting of the new Shadow Fire Authority on 23 June. With just nine months before the new Dorset and Wiltshire Fire & Rescue Service comes into being, staff at both existing FRSs are busy developing structures, policies, procedures and systems.

Six work streams have been established to direct this work, focusing on:

- Governance
- Strategic and organisational development
- Safety centre, strategic hub and Joint Command and Control Centre (JCCC)
- Service delivery and operational assets
- People and organisational design
- ICT and information management

Dorset and Wiltshire & Swindon Fire Authorities have successfully gained the support of the Secretary of State to combine and now start their one year journey in bringing together the two Fire & Rescue Services.

The combined Dorset and Wiltshire Fire & Rescue Service officially came into being in shadow status on 1 April 2015 and will replace the two existing Authorities on 1 April 2016. This combination will help to secure the future of the two Services and the continued safety of the public in the two counties.

As the two Services start to come together, they will be focused on ensuring they maintain

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the professional emergency services for people living in, working in and travelling through Dorset and Wiltshire.

One of the outcomes from the combination will be the construction of a safety centre in Swindon on a site yet to be decided by the Fire Authority. The resources for this project have come from the Government transformation fund and will provide a Safety Centre for the people of Wiltshire. This will be a long term project and at the moment I cannot give any more detail but if you wish to look at the educational and community facilities offered by these types of premises in Dorset please take a look at [www.Streetwise.org.uk](http://www.Streetwise.org.uk).

### **Keeping canal users safe**

Boat Safety Week took place in May and local firefighters visited boaters along the Kennet & Avon Canal to offer free safety advice.

Crews used bicycles to travel up and down the towpath, offering safety advice and free smoke detectors to people who live, work or were holidaying on the water. Crews also highlighted the specific dangers to boat users from carbon monoxide.

Two displays took place during the Boat Safety Week where people were able to talk with Fire & Rescue Service personnel about keeping safe. These were held at :

- Tuesday 26 May – Foxhangers Marina, Devizes
- Wednesday 27 May – Pewsey Wharf (by the Waterfront bar/bistro)

Although boat fires on inland waters are less common than fires on land, when they do occur, they can have devastating consequences – just last year, a man lost his life in a boat fire on the Kennet & Avon Canal in Hilperton.

To arrange a boat safety visit, call 0800 789 3849, visit [www.wiltshire.gov.uk/boatsafety](http://www.wiltshire.gov.uk/boatsafety) or just chat to any of the firefighters as they make their way along the towpath.

Michael FRANKLIN  
Partnerships & Community Engagement Manager  
June 2015



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## Update for Area Boards - June 2015

### Support for Unpaid Carers

On behalf of Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, Healthwatch Wiltshire (HWW) is independently facilitating an engagement project looking at support for unpaid carers. The focus is to understand whether the services on offer are meeting the needs of carers, and specifically what services would make the most positive impact to carers who require immediate support.

HWW has been working with specialist voluntary sector organisations, to engage with their members and service users. HWW ran focus groups in May to listen to carers about their experiences of caring and asked them “what would support them during a crisis in order to prevent a carer breakdown?” A survey is now available and includes the outcomes from the focus groups. If you are a carer and would like to share your thoughts please take 5 minutes to complete the survey <http://www.wiltshire.gov.uk/supportforunpaidcarers.htm>. If you require a hard copy of the survey please contact us.

The outcomes of the focus groups and the results from the survey will be used by Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, to inform what services are put in place to best support carers. HWW will collect together all the feedback it receives and produce a report that will help with the decision making process.

### Patient and Visitor Feedback at the RUH

HWW worked jointly with Healthwatch Bath & North East Somerset to gather patient and public feedback about the Royal United Hospitals Bath NHS Foundation Trust. We ran a joint engagement stall in the Atrium of the hospital for a week and spoke to patients, relatives, friends and staff. We found that people were generally happy with the care provided by the hospital, and thought staff were usually doing their best, given shortages and funding limitations. The quality of food at the hospital was also praised. There were some people who recounted less positive experiences, and we were able to advise them how to raise complaints, if they wished.

Patients and visitors were concerned about parking and public transport for visiting the hospital, including the possibility of the funding of the Connect2Wiltshire service being withdrawn. Non-emergency patient transport was also the source of some complaints, with missed collections and long waits causing problems for patients. Patients also told us how problems getting appointments with their GP could lead to them using the hospital emergency department.

A full report can be found at [http://www.healthwatchwiltshire.co.uk/sites/default/files/ruh\\_engagement.pdf](http://www.healthwatchwiltshire.co.uk/sites/default/files/ruh_engagement.pdf). We would welcome any feedback you would like to give about a visit or stay in hospital, whether the RUH or any other local hospital.

### Silver Services for Older People

HWW is currently supporting the Older People’s Health and Social Care Workshops being held in most community areas during June and July to engage with local people about their specific needs and issues. The workshops are designed to bring together older people and local organisations to highlight the positive aspects of living in their community and to identify any areas where it could be improved. The purpose of the initiative is to represent any gaps in commissioned services and to highlight opportunities where the community area could perhaps help itself with support from the Area Board. HWW is helping to promote the new information website - Your Care Your Support Wiltshire, which will begin to address previous issues regarding lack of health and care information, support services and groups and clubs. HWW will work with Wiltshire Council, NHS Wiltshire Clinical Commissioning Group and local groups to develop this information and to grow the service directory of community facilities and interest groups. For more information call Kevin Gaskin at HWW on 01225 434218.

Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

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# Update for Pewsey Area Board

|                            |                                   |
|----------------------------|-----------------------------------|
| Update from                | Pewsey Community Area Partnership |
| Date of Area Board Meeting | 6 <sup>th</sup> July 2015         |

## Headlines/Key Issues

- **Spice Time Credits** – The target group for the Time Credits are those who are unemployed, families on low incomes, young people and those who would not normally volunteer. Pewsey Primary School has signed up as a Spice Time organisation and has implemented the scheme. PEAT has also signed up. EPIC and the Children's Centre are also showing interest as are . Wilton Windmill is also in the sign up process.
- 
- **Pewsey – Devizes Bus Consultation** – The pilot for the proposed bus service is starting on 17<sup>th</sup> August – timetables will be circulated week of 6<sup>th</sup> July. Follow Devizes&Pewsey Buses on Facebook and Pewsey Community Area Partnership for immediate updates. Emails will be sent to Parish Councils with the details and they will also be on the buses and at central points, such as the Library. Marketing meeting on 3<sup>rd</sup> July.
  - We are in need of help for the marketing of the service – delivering leaflets, updating documents, getting publicity, implementing ideas, updating the Facebook page – if you think you are able to help, then please contact [pcap@hotmail.co.uk](mailto:pcap@hotmail.co.uk) . We will be heavily reliant on the local networks via community groups, Parish Councils and organisations to spread the word on the new pilot service.
- 
- **Pewsey Vale Tourism Partnership** – The workshop took place on 27<sup>th</sup> May. Although it was well-attended and produced some good output, the number of accommodation providers and hospitality organisations were under-represented. A survey to include views on branding from those not at the workshop will be going out week commencing 29<sup>th</sup> June. The full website – [www.visitpewseyvale.co.uk](http://www.visitpewseyvale.co.uk) - will be going live week commencing 29<sup>th</sup> June. Any organisations wishing to become a partner of the Partnership should email [info@visitpewseyvale.co.uk](mailto:info@visitpewseyvale.co.uk) to find out more details.
  - The Steering Group will be meeting shortly to decide on recommendations from the workshop report.
- 
- **Pewsey Vale Dementia Awareness Group (PVDAG)** – The first Care Café took place on 16<sup>th</sup> June and was well-attended. It was very much a 'getting to know' people session with lots of ideas on what to do at the future Cafés. The Care Café takes place on the third Tuesday of every month from 2pm to 3.30pm, with the exception of September due to Carnival, when it will be on 8<sup>th</sup> September. Our thanks go to the Lihou's who have very kindly given us a discount on the Scout hall hire and the Pewsey Spar Shop who are donating all the refreshments. Leaflets are available at the Area Board and also are on the Pewsey Community Area Partnership website ([www.pewseycap.org.uk](http://www.pewseycap.org.uk)). If you would like to volunteer please get in touch with PCAP tel 07802 444022 or email [pcap@hotmail.co.uk](mailto:pcap@hotmail.co.uk) . The Care Café is a Spice Time Credit earning opportunity for those who don't normally volunteer – email [pcap@hotmail.co.uk](mailto:pcap@hotmail.co.uk) for more information.

## **Update for Pewsey Area Board**

- 
- PVDAG is also running a Music Mirrors workshop on 29<sup>th</sup> July at 10am at Pewsey Fire Station. The purpose of the workshop is to train people on how to create a Music Mirror with an individual so that it can then be used as a memory tool at whatever stage of their life it may be needed. Places are limited and going fast – to book email [sylvie.clayden@btinternet.com](mailto:sylvie.clayden@btinternet.com) – the cost is £10 to cover the costs of running the workshop but free for carers of those living with dementia.

- 
- **Highways Meetings** – On hold as Stephen Matthews and Caroline Brailey have left. Stephen's replacement will be in post shortly.

- 
- **Funding** – Work continues to find funding to support the work that PCAP does. Some grant funding has been successful and we have also used Crowdfunding to raise funds for the Care Café. It is very time-consuming and not always very fruitful!

- 
- **Parish Issues Reporting – Great Stones Way** – A further meeting took place of the interested parishes and a resolution was drafted. A watching brief is being undertaken by Wiltshire Council.
  - The level of Issues is reducing but this is partly because Parishes are not providing returns or confirming that they don't have any issues (it is useful to know that there are no issues rather than the report has been missed). All issues for the June report are in the Highways & Transport section.

- 
- **Learning in Wiltshire** – There are definitely some opportunities for offering educational opportunities that fits well with the Spice Time Credits target group, so this will be actioned. There will be opportunities also for Spice Time Credit spending for some courses. PCAP has been chasing Learning in Wiltshire for progress.

- 
- **Canal Meeting** – The K&A Canal Forum, run by Matthew Symonds of the Canal & River Trust, took place on **Wednesday 13<sup>th</sup> May from 5.30pm to 8pm** at Wilcot Village Hall. This meeting is for any organisation, parish council or group who has an interest in the K&A Canal. It was preceded by tea and an opportunity to chat. Information and minutes of previous meetings can be found on PCAP's website.

- 
- **Just Play Football Sessions** – There were too few responses to progress this, although the output was forwarded to Just Play for their consideration.

- 
- **Pewsey Area Crime & Community Safety** – The minutes for the recent meeting on 17<sup>th</sup> June are on the PCAP website and have been emailed out to Parish Councils – [www.pewseycap.org.uk](http://www.pewseycap.org.uk) .

- 
- **National Grid Pylons Project** – There is a further technical meeting in August to which PCAP has been invited – this is not a public meeting.
-

## Army Basing Briefing for Amesbury, Pewsey, Tidworth and Warminster Area Boards - July 2015

### Background

The government's Army basing announcement in March 2013 advised of approximately 4,300 extra Service personnel moving to Wiltshire, who will be accompanied by their families, bringing the total number of additional people to 7,600. These plans will require additional levels of infrastructure and services to be provided by Wiltshire Council.

### May 2015 Update

#### Planning Applications

- Priority Works

All eleven of the anticipated "priority works" applications covering relatively small scale development within the camps have been submitted and with the exception of one have been determined under delegated powers.

- Camps

The application for the full scale of development at Perham Down was submitted to Wiltshire Council in mid-April 2015 with a target date from determination by 5<sup>th</sup> July 2015. The applications for other camps (Bulford, Tidworth and Larkhill are expected during the summer with Upavon's application not due until the end of the year.

- Service Family Accommodation (SFA)

All three SFA applications have now been submitted. Details are as follows:

| Settlement  | PA Reference | Units | Notes                           |
|-------------|--------------|-------|---------------------------------|
| Ludgershall | 15/02770/FUL | 246   | Consultation ended 5 June 2015  |
| Bulford     | 15/04006/FUL | 227   | Consultation ended 18 June 2015 |
| Larkhill    | 15/05540/FUL | 444   | Yet to be formally registered   |

There are no applications for Tidworth (though DIO will be purchasing 100 units at the Riverbourne Fields development over the next year or so).

No additional SFA is required at Upavon.

- Planning Committees

The Priority works are being determined under delegated powers, and it is likely that, subject to their applications containing no controversial development, the main camp redevelopments will also now be determined under delegated powers. However, due to their wider context all the SFA applications will be considered by the Strategic Planning Committee. The precise arrangements are still being established and dates will be published on Wiltshire Council's "Council and Democracy" web-site pages soon. The DIO is proposing a single section 106 of the Town and Country Planning Act 1990 (as amended), agreement to cover all three SFA applications.

## Schools

Wiltshire Council is presently negotiating the financial contribution for new primary schools at Ludgershall (210 places) and Larkhill (420 places), an extension of Bulford Kiwi Primary (210) places plus a smaller school expansion at Ludgershall Castle Primary and a total of 450 secondary places to serve SFA at Larkhill, Bulford and Ludgershall. DIO has identified land at Larkhill, Ludgershall and Tidworth for new school buildings to transfer to Wiltshire Council. These sites are being studied by the council to confirm their suitability and to identify the best location within the plots suggested, for the school buildings, parking and playgrounds / sports pitches.

## Community Infrastructure

*Land offered* - The DIO has offered 0.6 hectares of land adjacent to that for the primary school at Ludgershall. In addition 0.3 hectares of land adjacent to that for the primary school at Larkhill has been offered. DIO is looking to make a range of sports halls, pitches and community centres more readily available for wider civilian use across Salisbury Plain. Wiltshire Council is negotiating an agreement with DIO and the Army to achieve this, which will be incorporated into the Section 106, Agreement as part of the planning determination.



*(Briefed previously - but repeated for reference if required)*

**Location and Number of Net Additional Personnel Arising from Army Basing**

| <b>Location</b>                 | <b>SLA Pop</b> | <b>SFA Population</b> |                |                 | <b>Total</b> |
|---------------------------------|----------------|-----------------------|----------------|-----------------|--------------|
|                                 |                | <b>Military</b>       | <b>Spouses</b> | <b>Children</b> |              |
| <b>Larkhill</b>                 | 1,513          | 540                   | 540            | 982             | 3,575        |
| <b>Bulford</b>                  | 494            | 241                   | 241            | 427             | 1,403        |
| <b>Tidworth and Ludgershall</b> | 836            | 400                   | 400            | 725             | 2,361        |
| <b>Upavon</b>                   | 254            | 0                     | 0              | 0               | 254          |
| <b>Total</b>                    | <b>3,097</b>   | <b>1,181</b>          | <b>1,181</b>   | <b>2,134</b>    | <b>7,593</b> |

**SFA to be provided:**

| <b>Location</b>    | <b>SFA units</b> | <b>Notes</b>   |
|--------------------|------------------|--|
| <b>Larkhill</b>    | 444              |  |
| <b>Bulford</b>     | 227              | <i>This includes 36 units that will replace existing SFA, so the net new requirement is 191 for the Army Basing Programme.</i>                         |
| <b>Ludgershall</b> | 246              |  |
| <b>Tidworth</b>    | 0                | <i>The MOD is acquiring 100 units from a commercial development in Tidworth - (Riverbourne Fields to meet the Army Basing Programme requirements).</i> |
| <b>Upavon</b>      | 0                |  |
| <b>Total</b>       | <b>917</b>       | <i>Taking into account the above two notes , the net Army Basing requirement is for <b>981</b> SFA homes.</i>  |

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|                 |                        |
|-----------------|------------------------|
| Report to       | Pewsey                 |
| Date of Meeting | 06/07/2015             |
| Title of Report | Community Youth Grants |

### 1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Pewsey Area Board.

| Application   | Grant Amount |  |
|---|--------------|--|
| <b>Applicant:</b> Wilcot and Huish (with Oare) Parish Council<br><b>Project Title:</b> Activities for the promotion of Volunteering and Timecredits | £5000.00     |  |
| <b>Total grant amount requested at this meeting</b>   | £5000        |  |
| <b>Total amount allocated so far</b>  | £1411        |  |

### 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

|  |        |  |
|--|--------|--|
| <b>Applicant:</b> Wilcot and Huish (with Oare) | Amount |  |
|--|--------|--|

|  |  |  |
|--|--|--|
| Parish Council<br><b>Project Title:</b> Activities for the promotion of Volunteering and Timecredits   | Requested from Area Board:<br>£5000.00 |  |
| <p>This application meets grant criteria 2015/16.</p> <p><b>Project Summary:</b>The activities proposed are to promote the Timecredits project which seeks to engage and motivate young people to volunteer and by doing so increase their skills, employability and self worth. These activities will be offered first and for free to those who have volunteered within the community to encourage participation and promote volunteering as an activity across the Vale of Pewsey. This grant will also be used for engaging with local activity centres to encourage them to offer places for the Timecredits project as spend opportunities outside of this program. This project will be a partnership between PCAP and the Pewsey Youth Club leaders.</p> <p><b>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:</b> This project will support the many local groups and organisations who are struggling to recruit volunteers by offering the timecredits as a motivational tool to participate, this includes the volunteering on the LYN committee itself. For each hour volunteering the participant receives 1 timecredit to spend on a participating activity locally or further away. Offering an exciting program of accessible activities that young people have expressed an interest in or that have been successful previously both locally and further afield provides an added incentive to earn the timecredits by young volunteers. The activities chosen are designed to improve social engagement, skills, health and self-worth. By volunteering the young people are improving their employability and changing perceptions about youth locally. By working in partnership with the Youth Club leaders and the other organisations signed up to Timecredits we will be able to promote these activities and the benefits that can be found in volunteering to young people. The timecredits project target groups are low income families (in its widest sense), the unemployed and young people aged 13 to 19. We have chosen activities that can accommodate those with disabilities. We will be partnering with the Youth Club leaders to deliver these activities whilst PCAP focuses on building the capacity of the spend options for youth locally to make the project more sustainable. We have already received some financial support for capacity building for timecredits spend options from Aster Housing Association and hope to do promotional work with Pewsey Vale School before the summer break. However much of this fund will be to provide incentivising activities over the summer and beyond.</p> |  |  |
| <b>Report Author:</b><br>Karen Brown, Pewsey Area Board<br>01225 713000  |  |  |

**Report to** Pewsey Area Board  
**Date of meeting** 6<sup>th</sup> July 2015  
**Title of report** Youth Funding Procurement of PAYP providers

**Purpose of the Report:**

To consider the listed procurement purchases of positive activity providers; using youth funding, as detailed below, together with the recommendations of the Local Youth Network (LYN) Management Group.

| PAYP Provider                     | Amount requested | LYN Management Group recommendation |
|-----------------------------------|------------------|-------------------------------------|
| Oxenwood Outdoor Education Centre | £180             | To approve                          |

**1. Background**

The recommendations from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered these and identified them as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Funding procurement process, through the Local Youth Network Management Group.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

Youth Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Procurement of PAYP for consideration**

| <b>Procurement purchase ID</b>   | <b>Provider</b>                   | <b>Project Proposal</b> | <b>Requested</b> |
|--|-----------------------------------|-------------------------|------------------|
| Procurement purchase ID number   | Oxenwood Outdoor Education Centre | Archery instruction     | £180             |
| <b>Provider (details of the PAYP provider)</b><br>Oxenwood Outdoor Education Centre  |                                   |                         |                  |
| <b>Positive activity description</b><br>Working in partnership with the Army Welfare Service in Upavon to provide positive activities to young people in the Upavon area. We are looking to provide one activity in the village and one activity in the camp over the summer period, to engage young people and ways for them to participate in regular activities. This activity will be held in the village and the Army Welfare Service will provide one activity in the camp, with young people being able to attend both. |                                   |                         |                  |
| <b>Explanation why chosen this supplier</b><br><b>This supplier is local to the area and we have worked with them before</b>   |                                   |                         |                  |
| <b>Recommendation of the Local Youth Network Management Group, with any conditions</b><br>That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Pewsaeay Area strategic plan for young people and is approved for the amount of £180.  |                                   |                         |                  |

**Report Author**

**Name, Karen Brown**



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**Report to** Pewsey Area Board  
**Date of meeting** 6<sup>th</sup> July 2015  
**Title of report** Youth Funding Procurement of PAYP providers

**Purpose of the Report:**

To consider the listed procurement purchases of positive activity providers; using youth funding, as detailed below, together with the recommendations of the Local Youth Network (LYN) Management Group.

| PAYP Provider | Amount requested | LYN Management Group recommendation |
|---------------|------------------|-------------------------------------|
| LYN           | £200             | To approve                          |

**1. Background**

The recommendations from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered these and identified them as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Funding procurement process, through the Local Youth Network Management Group.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

Youth Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Procurement of PAYP for consideration**

| <b>Procurement purchase ID</b>   | <b>Provider</b> | <b>Project Proposal</b> | <b>Requested</b> |
|--|-----------------|-------------------------|------------------|
| Procurement purchase ID number   | LYN             | 6 week dance project    | £200             |
| <p><b>Provider (details of the PAYP provider)</b><br/> <b>Woodborough Social Club</b><br/> <b>Dance instructor – to be confirmed</b></p> <p><b>Positive activity description</b><br/> Woodborough Social Club have kindly offered use of their facilities for positive activities for young people, young people would like a dance project, this would start in September 2015 and last for 6 weeks. I have contacted WYAP for details of a dance instructor which will be finalized over the summer period, with advertising going to the schools at the beginning of September.</p> <p><b>Explanation why chosen this supplier</b><br/> <b>They have chosen the link Centre as it is the nearest ice rink.</b></p> <p><b>Recommendation of the Local Youth Network Management Group, with any conditions</b><br/> That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Pewsey Area strategic plan for young people and is approved for the amount of £200.</p> |                 |                         |                  |

**Report Author** Name, Karen Brown

**Report to** Pewsey Area Board  
**Date of meeting** 6<sup>th</sup> July 2015  
**Title of report** Youth Funding Procurement of PAYP providers

**Purpose of the Report:**

To consider the listed procurement purchases of positive activity providers; using youth funding, as detailed below, together with the recommendations of the Local Youth Network (LYN) Management Group.

| PAYP Provider                                | Amount requested | LYN Management Group recommendation |
|--|------------------|-------------------------------------|
| Grafton Parish young people trip ice skating | £120             | To approve                          |

**1. Background**

The recommendations from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered these and identified them as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Funding procurement process, through the Local Youth Network Management Group.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

Youth Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Procurement of PAYP for consideration**

| <b>Procurement purchase ID</b>   | <b>Provider</b>  | <b>Project Proposal</b> | <b>Requested</b> |
|--|--|-------------------------|------------------|
| Procurement purchase ID number   | Grafton Parish young people ice skating trip to the Link Centre + travel | Ice skating trip        | £120             |
| <p><b>Provider (details of the PAYP provider)</b><br/> <b>Link Centre for ice skating</b><br/> <b>Pewsey Vale School for minibus</b></p> <p><b>Positive activity description</b><br/> Grafton Parish young people have been working on positive activities for young people, they have held 3 session to look at the needs of young people in the area and for the summer they would like to go ice skating, the funding will include entrance fees to the Link Centre, stake hire and transport. This will be the last activity before a final decision is made as to the direction from September onwards.</p> <p><b>Explanation why chosen this supplier</b><br/> <b>They have chosen the link Centre as it is the nearest ice rink.</b></p> <p><b>Recommendation of the Local Youth Network Management Group, with any conditions</b><br/> That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Pewsey Area strategic plan for young people and is approved for the amount of £120.</p> |  |                         |                  |

**Report Author** Name, Karen Brown



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**Report to** Pewsey Area Board  
**Date of meeting** 6<sup>th</sup> July 2015  
**Title of report** Youth Funding Procurement of PAYP providers

**Purpose of the Report:**

To consider the listed procurement purchases of positive activity providers; using youth funding, as detailed below, together with the recommendations of the Local Youth Network (LYN) Management Group.

| PAYP Provider           | Amount requested | LYN Management Group recommendation |
|-------------------------|------------------|-------------------------------------|
| Community Youth officer | £100             | To approve                          |

**1. Background**

The recommendations from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered these and identified them as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Funding procurement process, through the Local Youth Network Management Group.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

Youth Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Procurement of PAYP for consideration**

| <b>Procurement purchase ID</b>  | <b>Provider</b>         | <b>Project Proposal</b> | <b>Requested</b> |
|---|-------------------------|-------------------------|------------------|
| Procurement purchase ID number  | Community youth officer | outreach                | £100             |
| <p><b>Provider (details of the PAYP provider)</b><br/> <b>Community youth officer</b></p> <p><b>Positive activity description</b><br/>           During the summer i will be working with Marlborough Community Area Youth Officer and Tidworth community Area Youth Officer to provide outreach youth engagement activities in the Pewsey Area. This will involve sports and art activities along with consultation, information and encouragement for them to get more involved with the LYN and positive activities within the area. I am asking for a budget of £100 to provide refreshments and replacement items for young people. I am looking to attend at least 6 villages in the Pewsey area over the summer period.</p> <p><b>Explanation why chosen this supplier</b><br/>           n/a</p> <p><b>Recommendation of the Local Youth Network Management Group, with any conditions</b><br/>           That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Pewsey Area strategic plan for young people and is approved for the amount of £100.</p> |                         |                         |                  |

**Report Author** Name, Karen Brown



**Report to** Pewsey Area Board  
**Date of meeting** 6<sup>th</sup> July 2015  
**Title of report** Youth Funding Procurement of PAYP providers

**Purpose of the Report:**

To consider the listed procurement purchases of positive activity providers; using youth funding, as detailed below, together with the recommendations of the Local Youth Network (LYN) Management Group.

| PAYP Provider | Amount requested | LYN Management Group recommendation |
|---------------|------------------|-------------------------------------|
| LYN           | £700             | To approve                          |

**1. Background**

The recommendations from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered these and identified them as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Funding procurement process, through the Local Youth Network Management Group.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

Youth Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

Wiltshire Council has ensured that the necessary policies and procedures are in place; through its’ procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Procurement of PAYP for consideration**

| <b>Procurement purchase ID</b>   | <b>Provider</b> | <b>Project Proposal</b> | <b>Requested</b> |
|--|-----------------|-------------------------|------------------|
| Procurement purchase ID number   | LYN             | Zorb football           | £700             |
| <b>Provider (details of the PAYP provider)</b><br>Zorb football<br>Zorb-football.co.uk<br>07747 604419<br><br><b>Positive activity description</b><br><br><div style="background-color: black; color: white; padding: 10px; text-align: center;"> <p><b>All Day Hire for Up to 8 Hours</b></p> <p><b>We travel to you with you providing the venue or we can host the event &amp; provide the venue in Southampton or Portsmouth</b></p> <p><b>Zorb Football Experience with instructor</b></p> <p><b>10 Kits (Zorb outfits) including Football</b></p> </div><br><b>Explanation why chosen this supplier</b><br>I have obtained 2 quotes and this is offers more value for money. |                 |                         |                  |

**Recommendation of the Local Youth Network Management Group, with any conditions**

That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Pewsey Area strategic plan for young people and is approved for the amount of £700.

**Report Author**      **Name, Karen Brown**



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|                        |                                 |
|------------------------|---------------------------------|
| <b>Report to</b>       | <b>Pewsey Area Board</b>        |
| <b>Date of Meeting</b> | <b>6<sup>th</sup> July 2015</b> |
| <b>Title of Report</b> | <b>Area Board Grants</b>        |

**Purpose of Report**

To ask Councillors to consider 2 applications seeking 20015/16 Community Area Grant Funding.

1. **Great Bedwyn Playgroup** are seeking £991.99 for new furniture for younger children
2. **Tuesday Night Bingo Club (Burbage)** are seeking £529.98 for a projector and screen

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5<sup>th</sup> April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In 2015/16 the officer is required to only ensure that the request meets the funding criteria but not to make any recommendations.
- 1.3. The emphasis in the Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The allocation for Pewsey Area Board in 2015/2016 including any funding carried over from the previous financial year is £42,408. This is a capital only grants system. If the two funding requests are awarded there will be £37,507.03 remaining
- 1.5. Applications of up to and including £1000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1001 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.9. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.10. The funding criteria and application forms are available on the council's website <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

- 1.11. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

|   |  |
|---|--|
| <p><b>Background documents used in the preparation of this Report</b></p> | <ul style="list-style-type: none"> <li>• <a href="#">Area Board Grant Guidance as presented for delegated decision</a></li> <li>• <a href="#">Pewsey Joint Strategic Needs Document</a></li> </ul> |
|---|--|

## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2015/16 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. Councillors will need to decide whether the community benefit will warrant the request.
- 2.3. This is the second round of funding during 2015/2016.

## 3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Pewsey Area Board.
- 4.2. All awards are subject to the condition that no payment will be made until all other match funding has been confirmed.

## 5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

## 6. HR Implications

6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

## 8. Officer recommendations

| Ref | Applicant              | Project proposal                   | Funding requested |
|-----|------------------------|------------------------------------|-------------------|
| 8   | Great Bedwyn Playgroup | New furniture for younger children | £991.99           |

- a. This application meets the grants criteria and has been classified as a capital project
- b. The project is to purchase a number of lower tables and chairs suitable for the growing number of two year olds enrolling each year and the increasingly popular Toddler session every Wednesday. These tables are to be used throughout the day for both playing and eating and must be cleared away at the end of every session. For this reason it is also hoped that an accompanying trolley for transporting these tables can be purchased at the same time.
- c. The key purpose of this request is to ensure the safety and comfort of both children and staff. Currently the Younger, smaller children will no longer be struggling to reach the high tables and will be benefit from a more ergonomically designed environment in which to eat and play. The trolley will protect the backs of staff members during the endless rounds of setting up and dismantling of furniture, which happens at least twice - and often four times - a day.
- d. The total cost of the project is only £991.99 and no match funding is required.

| Ref | Applicant | Project proposal | Funding requested |
|-----|-----------|------------------|-------------------|
| 4   |           | Page 56          | Report No         |



|   |                                    |                          |         |
|---|------------------------------------|--------------------------|---------|
| 9 | Tuesday Night Bingo Club (Burbage) | New projector and screen | £529.98 |
|---|------------------------------------|--------------------------|---------|

- a. This application meets the grants criteria and has been classified as a capital project
- b. The funding is to purchase a new projector and screen to be used by the club and available for all local groups and organisations to use freely and confidently. It will also ensure a single body (Burbage News) is responsible for availability, maintenance and training in the use of such equipment
- c. The equipment that the Bingo Club used previously is not adequate and the club does not have funds in order to purchase new ones. Once it has started it will ensure its sustainability through fundraising.
- d. The total cost of the project is £529.98 and therefore no match funding is required.

No unpublished documents have been relied upon in the preparation of this report.

|                      |   |
|----------------------|---|
| <b>Report Author</b> | Richard Rogers Devizes Community Area Manager<br>Tel: 01225 718626<br>E-mail <a href="mailto:Richard.rogers@wiltshire.gov.uk">Richard.rogers@wiltshire.gov.uk</a> |
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